



Nueces County, Texas Budget Transfer Form

The Honorable Commissioner's Court

Please approve the following budget transfer request for:

Department No. 1240 Department: **Information Technology**

(Please prepare a separate request for each department)

Budget Category	Account Name	Increase To	Decrease From
5300	Professional Services	\$60,000	
5240	Maint & Repair - Equip & Veh		\$60,000
		<u>\$60,000.00</u>	<u>\$60,000.00</u>

This budget transfer is necessary to:

- () Cover outstanding purchase orders
- () To balance line item categories
- () To cover temporary employees
- (X) Other relocate funds to cover purchases

Discussion:

Signature of Official/Dept. Head

9/1/2017
Date

Recommended by

County Auditors Office 9/4/17

Budget Change Order # BCO21

Notification of Commissioners Court Action

Approved by the Commissioner's Court on _____

Revised by the Commissioner's Court on _____

Disapproved by the Commissioner's Court on _____

County Auditors Office

Lance Murphy

From: Lance Murphy
Sent: Thursday, June 29, 2017 1:19 PM
To: Elsa Saenz
Cc: Darrell Keach; Brenda Canales
Subject: Digital Fax Solution

Elsa,
This is ready to purchase. I assume this will require Commissioner Court approval.

Funding Source: **1240-5311**
Total: **\$ 28,896.06**

In three years, the reoccurring yearly charge will be approximately **\$3,500**.
This was budgeted originally in 5240, but after classification discussions with the auditor we will need to move money from 5240 to 5311.

INFO

This purchase gives us the infrastructure to send and receive faxes, through email, without changing the outbound/inbound method. In other words, it still goes out and comes in using faxing technology but we do not need the physical fax machine to facilitate. After full deployment, anyone with an email account will be able to send and receive faxes using Outlook.

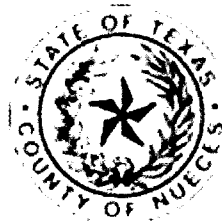
NOTE

Faxing is still a required tool we need to maintain and we currently have over 50 devices that fax in the courthouse. Once in place, we have ability to eliminate every fax machine and fax line in the county and reduce countywide charges in... telephony, long distance, machines, and toners.

Thanks,

Lance Murphy

**Chief Information
Officer**
**Nueces County
Information Technology**
901 Leopard, Rm 309.05
Corpus Christi, TX 78401



Direct: 361.888.0599
Fax: 361.888.0744
Cell: 361.444.8039

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ESC 2 Offsite Backup Rackspace

Funding Source: **1240-5311**

Total: **\$ 14,600.00**

This will be a re-occurring yearly charge.

INFO

The Interlocal Agreement for the provision of connectivity to the ECS, Region 20 is nearly identical to the one we signed for CoBeNet services, but it instead references "Manage IT" services. I also had them end the agreement on the same date as CoBeNet so we can combine them to make future renewals easier to manage.

JUSTIFICATION

Nueces County has been part of an Interlocal Agreement with the Education Service Center Region 2 (ESC 2) for Private Wide Area Network connectivity since 1999. This proposal will expand our connectivity to the Education Service Center Region 20 near San Antonio and allow us to locate our redundant DL4300 (backup device) to an off-site location. The redundant DL4300 contains over 20TB of replicated backups of all our critical servers and data: Case Manager, Attorney Manager, Jail Manager, Document Manager (TokOpen), etc. Off-site location of this device greatly improves recoverability from disasters and helps us to stay ahead of future backup requirements.

Ivanti Network/Project Management Software

Elsa,

Funding Source: **1240-5311**

Total 16/17: **\$ 25,994.00**

Total 18/19: **\$ 23,721.00**

Total 19/20: **\$ 24,440.00**

~~Funding Source: 1921-8009~~

~~Total: \$ 62,608.40~~

Re-occurring yearly charges will be approximately \$23k

NOTE: They are getting 1295 done this week.

INFO

I have reviewed all the contracts and they meet IT expectations. I also saw they have a large INDEMNIFICATION section.

\$62k is exclusively for the setup and configuration of Phase I modules and migration of the existing data into the knowledgebase and should come from the Network Awareness C.O. fund.

\$25k is for support and maintenance that extends through the 19/20 budget cycle. We will not pay maintenance again until the 18/19 budget year.

This product is the IT equivalent of CaseWorthy (Social Services).

JUSTIFICATION

The Information Technology department needs to adopt a proactive approach to maintaining the county switches, servers, desktops, applications, etc. The current ticketing system is a self-made access database that lacks mobile access (web portal), automation, project management, network monitoring, and cannot integrate with current IP phone technology. These limitations are forcing the department to be "reactive" to county technology issues and the automation limitation requires manual entering of hundreds of requests a month. This purchase gives the infrastructure needed to minimize manual entry and will immediately improve response efficiency and monitoring. This product addresses current needs and can be expanded to accommodate future needs and technology.



Nueces County, Texas Budget Transfer Form

2017/11/01

The Honorable Commissioner's Court:

Please approve the following budget transfer request for:

Department No. 3300 Department Name: Court Administration
 (Please prepare a separate request for each department)

Key Code	Account Name	Increase	Decrease
<u>5126</u>	<u>Salaries - Temporary</u>	<u>1500</u>	
<u>5330 <small>prop</small></u>	<u>Special Personnel Services</u>		<u>2000</u>
<u>5540 <small>prop</small></u>	<u>Travel</u>	<u>500</u>	
TOTALS		<u><u>2000</u></u>	<u><u>2000</u></u>

This budget transfer is necessary to

Cover overages in budget items related to
temp employees and travel

Contact Person Marilee Roberts

Telephone No: 888-0789

Marilee Roberts
 Signature of Official/Dept. Head

8-31-17
 Date

Recommended by _____

Budget Change Order BCO21

County Auditors Office _____ Date _____

Notificaton of Commissioners Court Action:

Approved by the Commissioner's Court on _____
 Revised & Approved by the Commissioner's Court on _____
 Disapproved by the Commissioner's Court on _____

County Auditors Office _____ Date _____



Nueces County, Texas Budget Transfer Form

The Honorable Commissioner's Court:

Please approve the following budget transfer request for:

Department No. 3520 Department Name: DA
(Please prepare a separate request for each department)

2017 SEP 11 10:21 AM

Key Code	Account Name	Increase	Decrease
5125	Salaries Overtime	200.00	
5126	Salaries Temp	10,200.00	
5180	Other Personnel Exp	700.00	
5210	Office Exp		4000.00
5217	Postage		4000.00
5240	M&R - Equip & Vehicles		1500.00
TOTALS			

This budget transfer is necessary to:

Contact Person: Jessica Perez

Telephone No: 888-0410

Signature of Official: [Signature]

Date: 9-1-17

Recommended by: [Signature]
County Auditors Office _____ Date _____

Budget Change Order BCO21

Notification of Commissioners Court Action:

Approved by the Commissioner's Court on _____
Revised & Approved by the Commissioner's Court on _____
Disapproved by the Commissioner's Court on _____

County Auditors Office _____ Date _____



Nueces County, Texas Budget Transfer Form

SEP 11 2:21

The Honorable Commissioner's Court:

Please approve the following budget transfer request for:

Department No. 3520 Department Name: DA
(Please prepare a separate request for each department)

Key Code	Account Name	Increase	Decrease
5241	Gas/Fuel		5000.00
5300	Professional svc	400.00	
5510	Other Expense		5000.00
5540	Travel	2000.00	
TOTALS			

This budget transfer is necessary to:

Contact Person: Jessiga Perez

Telephone No: 888-0410

[Signature]
Signature of Official/Dept. Head

9-1-17
Date

[Signature]
Recommended by:
County Auditors Office

Budget Change Order _____
Date

Notificaton of Commissioners Court Action:

Approved by the Commissioner's Court on _____
Revised & Approved by the Commissioner's Court on _____
Disapproved by the Commissioner's Court on _____

County Auditors Office Date



Nueces County, Texas Budget Transfer Form

RECEIVED

2017 8 23 2017

The Honorable Commissioner's Court:

NUECES COUNTY AUDITOR

Please approve the following budget transfer request for:

Department No. 3890 Department Name: Medical Examiner
(Please prepare a separate request for each department)

Key Code	Account Name	Increase	Decrease
<u>5300</u>	<u>Professional Services</u>	<u>25,000</u>	
<u>518026</u>	<u>Salaries - Temp</u>		<u>20,000</u>
<u>51205</u>	<u>Salaries - Overtime</u>		<u>4,000</u>
<u>5210</u>	<u>OFF. exp; Supplies</u>		<u>1,000</u>
TOTALS		<u>25,000.00</u>	<u>25,000.00</u>

This budget transfer is necessary to:

Transfer requested to cover invoices in order to continue Toxicology testing on decedents (drugs; alcohol) through end of 2016-2017 Fiscal year end.

Contact Person: Minnie

Telephone No: 884-4994
X-223

[Signature]
Signature of Official/Dept. Head

8-22-1963
Date

Recommended by: [Signature]
County Auditors Office Date

Budget Change Order BCO21

Notification of Commissioners Court Action:

Approved by the Commissioner's Court on _____
Revised & Approved by the Commissioner's Court on _____
Disapproved by the Commissioner's Court on _____

County Auditors Office _____ Date _____

Calculation of Available Personnel Costs Form

(Please attach this form to the Budget Transfer Form with a computer printout.)



3890
Dept No.

Medical Examiner
Dept Name

Calculation of Available Salaries

As of 8-21-2017
(Per Account Summary or GLIQBA Reports)

Available Budget Balance-Salaries \$ 42,424
Temp

BI-weekly
 $\frac{4.5}{\text{(Pay Periods Remaining)}} \times \frac{4748.23}{\text{(Amount per Pay Period)}}$

Projected Salaries Needed (21,367)

Funds Available 21,057

Budget Amendment Transfers-out requested 20,000

Funds available after transfer \$ 22,424

Calculation of Available Employee Benefits

As of 8-21-2017
(Per Account Summary or GLIQBA Reports)

Available Budget Balance-Benefits \$ 26,866

BI-weekly
 $\frac{4.5}{\text{(Pay Periods Remaining)}} \times \frac{10,069}{\text{(Amount per Pay Period)}}$

Projected Benefits Needed (35,242)

Funds Available -0-

Budget Amendment Transfers-out requested ---

Funds available after transfer \$ ---

Marianne Rios
Prepared by

8-22-17
Date

RECEIVED

AUG 23 2017

Approver Signature

Date

NUECES COUNTY AUDITOR

CCT Administration Approval

Date



Nueces County, Texas Budget Transfer Form

The Honorable Commissioner's Court:

2017 AUG 29 4:00

Please approve the following budget transfer request for:

Department No. 5105 Department Name: Emergency Management

(Please prepare a separate request for each department)

Key Code	Account Name	Increase	Decrease
5260	Maint & Repair - Bldgs & Grounds	200.00	
5410	Other Services & Charges		200.00
TOTALS		<u>200.00</u>	<u>200.00</u>

This budget transfer is necessary to:

To cover costs related to a minor EOC repair

Contact Person: Lisa Davis, Budget Accountant *RAD* Telephone No: EXT 0558

Signature of Official/Dept. Head *[Signature]*

Date 8/29/17

Recommended by:

Lisa Davis, Budget Accountant *RAD* 8/29/2017
County Auditors Office Date

Budget Change Order BCO21

Notification of Commissioners Court Action:

Approved by the Commissioner's Court on _____
Revised & Approved by the Commissioner's Court on _____
Disapproved by the Commissioner's Court on _____

County Auditors Office

Date



Nueces County, Texas Budget Transfer Form

RECEIVED

SEP 11 2017

COUNTY CLERK

The Honorable Commissionner's Court:

Please approve the following budget transfer request for:

Department No. 6210 Department Name: Family & Consumer Sciences
(Please prepare a separate request for each department)

Key Code	Account Name	Increase	Decrease
5540	Travel	300.00	
5220	Food & Kitchen Expenses	68.00	
5210	Office Expenses & Supplies		368.00
TOTALS		<u>368.00</u>	<u>368.00</u>

This budget transfer is necessary to:
To cover line items over budget.

Contact Person: Norma Munoz

Telephone No: 767-5216

[Signature]
Signature of Official/Dept. Head

8/30/17
Date

Recommended by:
[Signature]
County Auditors Office

9/4/17
Date

Budget Change Order BCO21

Notificaton of Commissioners Court Action:

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Disapproved by the Commissionner's Court on _____

County Auditors Office _____ Date _____