



Nueces County, Texas Budget Transfer Form

The Honorable Commissioner's Court:

Please approve the following budget transfer request for:

Department No. 3300 Department Name: COURT ADMINISTRATOR
(Please prepare a separate request for each department)

Key Code	Account Name	Increase	Decrease
5336	JURORS- ALL COURTS		\$ 2750.00
5251 5240	OFFICE EQUIP MAINT & MACHINE M&R	\$ 250.00	
5220	FOOD & KITCHEN EXPENSE	2500.00	
TOTALS		\$ 2750 0	\$ 2750 0

This budget transfer is necessary to:

COVER EXPENSE OF REPAIRS TO OFFICE FAX & PRINTERS.

PROVIDE LUNCH TO THE COUNCIL OF DISTRICT JUDGES
AT THEIR MONTHLY NOON BUSINESS MEETINGS.

Contact Person: ANNE LORENTZEN

Telephone No: 361-888-0789

Anne Lorentzen
Signature of Official/Dept. Head

11-14-12
Date

Recommended by: Diane Rosen

11/19/12
Date

Budget Change Order 3

County Auditors Office

Notification of Commissioners Court Action:

Approved by the Commissioner's Court on _____
Revised & Approved by the Commissioner's Court on _____
Disapproved by the Commissioner's Court on _____

RECEIVED
NUECES COUNTY AUDITOR
NOV 14 PM 3:48

County Auditors Office

Date

GENERAL FUND APPROPRIATIONS

2012/2013 FISCAL YEAR

	Actual 2010/2011	Estimated Actual 2011/2012	2011/2012 Budget	2012/2013 Budget	Increase (Decrease)
ADMINISTRATION OF JUSTICE					
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3300 COURT ADMINISTRATION					
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5111 Salary - Dept Head	\$ 44,512	\$ 44,512	\$ 44,512	\$ 45,403	891
5123 Salaries - Regular	71,460	68,408	70,191	72,952	2,761
5125 Salary - Overtime	966	1,204	0	0	0
5126 Salaries - Temporaries	16,705	10,136	10,400	10,400	0
5131 Salaries - Longevity	1,675	1,749	1,795	2,605	810
5150 Employee Benefits	42,208	40,728	43,176	48,256	5,080
5180 Other Personnel Expense	0	3,000	3,000	3,000	0
5210 Office Expense & Supplies	32,425	91,878	69,140	69,140	0
5217 Postage & Federal Express	30,531	39,274	41,832	52,832	11,000
5680 Non Capital Outlay <5000	0	0	0	0	0
5240 Maint & Repair - Equip & Vehicles	24,855	86,412	40,000	43,190	3,190
5300 Professional Services	610	5,500	3,500	3,500	0
5330 Special Personnel Services					
5335 Jurors - Grand	100,520	771,224	30,000	30,000	0
5336 Jurors - All Courts	610,238		758,530	758,530	0
5339 Jurors - Hotel & Meals	0		2,000	2,000	0
5340 Visiting & Special Judges	0		1,000	1,000	0
5343 Transcripts & Interpreters	23,600		22,500	22,500	0
5344 Appt Attny Fees - Capital Trials	0		150,000	150,000	0
Total 5330 Special Personnel Services	<u>734,358</u>	<u>771,224</u>	<u>964,030</u>	<u>964,030</u>	<u>0</u>
5410 Other Services & Charges	0	1,850	900	900	0
5414 Advertise, Legal & Pub	358		370	370	0
5435 Equipment - Rentals	0		0	0	0
5437 Fees & Permits	50		0	0	0
5443 Inter-Local Agreements	36,182		0	0	0
5th Admin. Judicial Region	0		36,182	36,182	0
5447 Membership, Dues & Cert	0		0	0	0
5455 Service - Other	512		0	0	0
5471 Other Community Programs	2,000		0	0	0
5495 Teen Court	0		0	0	0
Total 5410 Other Services & Charges	<u>39,102</u>	<u>1,850</u>	<u>37,452</u>	<u>37,452</u>	<u>0</u>
5471 Other Community Programs	0	0	0	0	0
5510 Other Expenses	4,308	5,779	5,779	8,870	0
5540 Travel	<u>1,162</u>	<u>602</u>	<u>1,300</u>	<u>1,300</u>	<u>0</u>
TOTAL	<u>\$ 1,044,877</u>	<u>\$ 1,172,256</u>	<u>\$ 1,336,107</u>	<u>\$ 1,362,930</u>	<u>\$ 26,823</u>

Nueces County Production Budget to Actual Figures

Ledger: GL
Fiscal Year: 2012 As Of: 11/19/2012

Budget: WB

Department 3300	Title Court Administration	Director Anne E. Lorentzen			
Budget					
Category Description	Budget	Actual	Encumbrance	Balance	
510A	Salary - Dept Head	45,403.00	5,675.80	0.00	39,727.20
511	Salaries - Regular	72,952.00	5,771.22	0.00	67,180.78
512	Salaries - Overtime	0.00	238.07	0.00	(238.07)
513	Salaries - Temporary	10,400.00	1,220.74	0.00	9,179.26
514A	Salaries - Longevity	2,605.00	250.00	0.00	2,355.00
515	Employee Benefits	48,256.00	4,169.73	0.00	44,086.27
518	Other Personnel Expense	3,000.00	0.00	485.19	2,514.81
521	Office Expense & Supplies	69,140.00	47,421.18	3,182.92	18,535.90
521A	Postage & Fed Express	52,832.00	40,000.00	0.00	12,832.00
524	Maint & Repair - Equip & Veh	43,190.00	43,190.00	0.00	0.00
530	Professional Services	3,500.00	0.00	0.00	3,500.00
533	Special Personnel Services	964,030.00	50,683.00	4,427.50	908,919.50
541	Other Services & Charges	37,452.00	0.00	180.50	37,271.50
551	Other Expense	8,870.00	0.00	0.00	8,870.00
554	Travel	1,300.00	35.28	630.74	633.98
561	Capital Outlay	0.00	0.00	0.00	0.00
562	Capital Outlay <\$5000	0.00	0.00	319.00	(319.00)
** Sub - Total Expense Accounts **					
		1,362,930.00	198,655.02	9,225.85	1,155,049.13